



# Cabin Counselor

## JOB DESCRIPTION

Job Title: CABIN COUNSELOR  
Department: CAMPER OPERATIONS

### Position Summary:

The primary responsibility of a Cabin Counselor is the health and safety of our campers. Cabin Counselors are responsible for working together with a staff and volunteer counselor team to lead assigned cabins throughout all summer sessions. They are responsible for supporting and encouraging each child to participate fully in all aspects of camp, allowing campers to gain maximum benefit from their experience. Cabin Counselors live in cabins with 8-10 campers and 4-5 adult counselors.

Reports to: Unit Leader

### REQUIREMENTS

- At least 19 years old or completion of one year of college
- Physical and mental capability of caring for our campers
- Willingness to work a flexible work schedule, including long hours, evenings, and weekends
- Must reside on-site at camp for the duration of the summer
- Must pass thorough background check
- Must be free of any communicable illness and have current immunizations/vaccines
- Must have physical ability and stamina to walk long distances, over uneven terrain
- CPR/AED certification required

### RESPONSIBILITIES:

1. The Cabin Counselor is directly responsible to the Unit Leader and Child Life Specialist with regard to policy, camp, and staff members.
2. Fully participate in staff training and all staff meetings.
3. Living in a cabin with campers, serving as their counselor and leader, and helping them to have a happy, safe, empowering, and growth-producing experience.
4. Participating in the planning and implementation of cabin, lodge and all-camp programming.
5. Oversee the following on a daily basis:
  - Attending to the daily care needs (which may include bathing, dressing, toileting) of your campers with the assistance of the medical team
  - Facilitate daily cabin clean-up by campers and final camp cleanup on Friday
  - Provide basic psychosocial and emotional support.
  - Teach your campers, through example, responsibility by making sure that the cabin attends all meals, activities, and all other aspects of the camp schedule on time.
  - Report immediately to the medical staff any symptoms of sore throat, fever, skin irritations, or any general physical problem by you or your campers.
  - 24-hour commitment to your campers and being with them at all times. If a camper is left alone, they are considered lost.
  - Always set a good example for your campers through leadership and personal behavior.
  - Encourage respect for all camp equipment and facilities.
  - Help to plan, organize, and carry out all-camp or cabin events each session in cooperation with the other counselors in your cabin
  - For counselors in the oldest camper cabins, assist the Child Life Specialist in the facilitation of teen leadership activities.
6. Be prepared to take part in the counselor evaluation process with your Unit Leader.

7. Before each session, carefully review medical and psychosocial information provided by the camp leadership team in order to become aware of the special talents and needs of your incoming campers.
8. Counselors are responsible for knowing and adhering to policies in the staff manual.
9. Perform any duties deemed necessary to assure the smooth running of the camp.