

CAMP KOREY JOB DESCRIPTION



Job Title: CABIN COUNSELOR
Department: CAMPER OPERATIONS

Position Summary:

The primary responsibility of a Cabin Counselor is the health and safety of our campers. Cabin Counselors are responsible for working together with a staff and volunteer counselor team to lead assigned cabins throughout all summer sessions. They are responsible for supporting and encouraging each child to participate fully in all aspects of camp, allowing campers to gain maximum benefit from their experience. Cabin Counselors are the main point person for their cabin and live with an average of 6-8 campers and 3-5 adult counselors each week.

Reports to: Unit Leader

REQUIREMENTS

- 19 years old or completion of one year of college
- Have the physical and mental capability of caring for our campers
- Commit to the entire length of the summer June 18th - Aug 10th
- Position requires a flexible work schedule, including evening and weekend hours
- Live on-site at camp for the duration of the summer

RESPONSIBILITIES:

1. The Cabin Counselor is directly responsible to the Unit Leader.
2. Fully participate in staff training and all staff meetings.
3. Directly oversee the volunteers attached to your cabin.
4. Live in a cabin with campers, serving as their counselor and leader, and helping them to have a happy, safe, empowering, and growth-producing experience.
5. Participate in the planning and implementation of cabin and all-camp programming.
6. Oversee the following on a daily basis:
 - Attending to the daily care needs of your campers with the assistance of the medical team.
 - Facilitate daily cabin clean-up by campers and final camp cleanup on departure days.
 - Teach your campers, through example, responsibility by making sure that the cabin attends all meals and activities on time.
 - Report immediately to the medical center any symptoms of sore throat, fever, skin irritations, or any general physical problem.
 - Your job requires a 24-hour commitment to your campers and requires you to be with them at all times. If a camper is left alone, (s)he is considered lost.
 - Always set a good example for your campers through leadership and personal behavior. Foul language has no place on camp.
 - Encourage respect for all camp equipment and facilities.
 - Help to plan, organize, and carry out all-camp or cabin events each session in cooperation with the other counselors in your cabin.
 - For counselors in the oldest camper cabins, assist in the facilitation of teen leadership activities.
7. Be prepared to take part in the counselor evaluation process with the Unit Leader.
8. Before each session, carefully review the "letter to my counselor" and all other medical and psychosocial information provided by the Camp Support Team in order to become aware of the special talents and needs of your incoming campers.
9. Complete weekly camper reports, volunteer evaluations, and other paperwork as needed.
10. Counselors are responsible for knowing and adhering to policies in the staff manual.
11. Perform any duties deemed necessary to assure the smooth running of the camp.

Applications open January 8, 2018.